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| Unit Number: 324 | Name: Aoife Preston | Location: Outside the Robins Foundation Office | Contact Email: aoife.preston@boomsatsuma. education |
| Considerations | | Details | |
| Access, Permissions and Security: | | This location does not require us to ask for any permissions to film/gain access. | |
| Access to power, Lighting, charging points: | | As this segment isn't going to be that long, plugs and sockets will not be necessary. We will take down spare batteries with us in case the camera dies during the shoot. | |
| Noise and sound quality on location: | | As we are filming inside, there will be minimal background noise from outside. As this is a public space, there may be different staff members walking past. To our right there are some automatic doors that may cause disruption if people are wanting to enter or leave the building. | |
| Set dressing and props: | | The main prop we are going to use in this shoot is the Robins Foundation Logo - mounted to the wall in reception. | |
| Weather conditions: | | If there are bad weather conditions on the day of production, we can ask to keep the doors closed while we get the necessary footage needed. If the weather conditions are good on the day, this will give us some natural light to work with. | |

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| Welfare of Cast and Crew on Location: <ul style="list-style-type: none">• First Aid• Emergency procedure• Food and Drink• Toilets | <ul style="list-style-type: none">- There are multiple accessible toilets on site that are easy to get to.- There are shops nearby for cast and crew to buy food and drink |
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